

JAMIA HAMDARD

(Hamdard University)

HAMDARD NAGAR, NEW DELHI-62.

**TENDER NOTICE FOR RUNNING OF EATING OUTLETS & SALES
KIOSK AT JAMIA HAMDARD CAMPUS**

Sealed tenders are invited in two bid systems from reputed & experienced, agencies for running of Eating outlets & Sales Kiosk at Jamia Hamdard Campus.

Preference will be given to those agencies, who have experience of running the out lets & sales KIOSK in universities, colleges and educational institutions.

The details of N.I.T and Tender documents are available on the university website: www.jamiahamdard.ac.in / www.jamiahamdard.edu and drop the tender in tender box placed in purchase section on or before **06/06/2023 up to 1.00 p.m.**

Tenders will be opened on same day i.e. 06.06.2023 at 3.30 p.m. by a committee in presence of available interested agencies/representatives of the firms.

Jamia Hamdard reserves the right to accept or reject any or whole tender without giving any reason whatsoever.

Registrar

Ph. No. 011-26059688(12 lines) Extn.5373 Fax-26059663

**JAMIA HAMDARD
HAMDARD NAGAR
(DEEMED UNIVERSITY)
NEW DELHI –110062**

**TENDER DOCUMENT FOR
SALES KIOSK
AT
JAMIA HAMDARD CAMPUS**

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TENDER NOTICE FOR RUNNING SALES KIOSK

Jamia Hamdard Deemed to be University invites sealed separate tenders in two bid system (Technical and Financial Bids) from reputed & experienced catering agencies or private catering business holder, and shop owners having adequate financial & technical resources with requisite equipments, working in reputed educational institutions & universities, college and reputed corporate offices & Govt. offices or as private catering business holder in New Delhi for setting & running of canteens, eating outlets & sales kiosk at Jamia Hamdard Campus.

S. No.	Items	Description
1	Scope of work	Setting & running Sales kiosk at (SCLS) (as specified in clause no. 1, page. no. 04 of this tender document) in Jamia Hamdard Campus
2	Availability of Tender Document	The tender document can be downloaded from the university web site www.jamiahamdard.ac.in or www.jamiahamdard.edu and should be dropped in tender box placed at purchase section.
3	Cost of Tender Document	Rs. 1,500/- in the Demand Draft in favour of Jamia Hamdard.
4	Earnest Money Deposit	Rs. 20,000/- for each canteen, eating outlets & sales kiosk in the shape of Demand Draft in favour of Jamia Hamdard.
5	Last date for submission of bids	06/ 06 / 2023 up to 3.00 P.M.
6	Date of opening of Technical Bids	06 / 06/ 2023 at 3.30 P.M.
7	Date of opening of Financial Bids	Will be communicated only to technically qualified bidders
8	Address for submission of bids	The Registrar, Jamia Hamdard New Delhi
9	Acceptance of tender	Jamia Hamdard reserves the right to award to any or reject any/ all the tenders without assigning any reason whatsoever.

1. SCOPE OF SALES KIOSK AT Jamia HAMDARD

The sales kiosk at indicated below are required to set up & run by experienced catering agencies / shop owners for Jamia Hamdard Students, Staff & Visitors. The sales kiosk shall remain open on all seven days from 8.30 a.m to 8.00 p.m. and as per the Rules and Regulations, Jamia Hamdard notified from time to time. **The tenderer can apply for one sales kiosk (SCLS).**

S.No.	Description of Eating outlets & Sales kiosk	Kitchen Facility	Covered Area (in Sq.ft.)	Open Area (in Sq.ft.)
1	Eating Outlet & Sales KIOSK near SCLS	Not available	76.00	380.00
5	Eating Outlet & KIOSK behind JLN/ International Hostel.	Not available	78.00	681.00

2. DETAIL OF NIT AND INSTRUCTIONS FOR FILLING OF TENDER:

1. Please read the terms & conditions carefully before filling up the document incomplete tender documents will be rejected.
2. The tender shall be in a two bid system.
3. **(a) One Technical Bid:** Containing information regarding experience, business turn over, and other details of the firm, to evaluate the suitability of tenderer.
(Annexure I & Annexure I-A)
- (b) Second Financial Bid:** Containing of amount. **Annexure II, Annexure III, Annexure IV, Annexure V, Annexure VI & Annexure VII & Annexure X**
4. The Technical Bids will be opened on **06-06-23 at 03:30 p.m.** in presence of available tenderer or their authorized representative. The Commercial/ Financial bids of only those tenderer, who are found suitable by the committee appointed for the purpose, will be opened on a date/ time to be decided and communicated to such eligible bidders.
5. Before submitting the tender, details of documents to be checked as per Eligibility Conditions & Technical Bid format.
6. All pages of the tender document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the terms and conditions of this tender, duly filled in tender form should be supported by "Letter of transmittal: as at **Annexure-VIII** of the tender document.
7. Jamia Hamdard reserves the right to obtain feedback from the previous/present clients of the tenderer and also depute its team (s) to inspect the site (s) at present contract (s) for on the spot first-hand information regarding the quality of food and services provided by the tenderer.
Decision with regard to award of the contract will depend upon the feedback received from the previous and present clients and also from its team(s) deputed for the purpose. The decision of the Jamia Hamdard in this regard will be final and binding on all bidders.
8. Tender received without the prescribed Earnest Money Deposit (EMD) i.e. Rs. 20,000/- (Rupees twenty thousand only) for Sales kiosk and tender cost i.e. Rs. 1500/- shall be rejected.
9. No paper shall be detached from the tender document.
 - i) Sealed Technical Bid (as per format at **Annexure-I & Annexure I-A**) along with a Demand Draft for Rs. 20,000/- (for Eating outlet & Sales kiosk) drawn in favour of Jamia Hamdard payable at New Delhi, towards Earnest Money Deposit (EMD) and Demand Draft for Rs. 1500/- towards cost of tender in one sealed envelope super scribed "TECHNICAL BID FOR PROVIDING SALES KIOSK SERVICES AT JAMIA HAMDARD". Please mention the name & location of Sales kiosk for which the tender documents/Technical bid submitted. Tender Document received without EMD & Tender Cost will be summarily rejected.
 - ii) Sealed Financial Bid in which the tenderer interested to be participated (as per format attached herewith as **Annexure-II, Annexure-III, Annexure-IV, Annexure-V, Annexure-VI & Annexure-VII,**

Annexure-X) placed in a separate envelop super-scribed. **“FINANCIAL BID FOR PROVIDING..... AT JAMIA HAMDARD”**.(Mention the name of canteen, Eating Outlet & Sales Kiosk for which applied)

iii) The above mentioned two sealed envelopes should bear the name, contact no. and complete postal address of the bidder sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelop super-scribed **“BID FOR AT JAMIA HAMDARD”**. (Mention the name of canteen, Eating Outlet & Sales Kiosk for which applied). The bigger envelop, bearing the name & complete postal address of the bidder, should be addressed to the Registrar Jamia Hamdard New Delhi and dropped in the tender box kept at purchase section of Jamia Hamdard on or before **3.00 PM on 06.06.2023**.

10. The tender submitted by all tenderers should be valid for at least for a minimum period of 3 months from the date of opening of Technical Bids.
11. The Jamia Hamdard reserves the right to reject any or all the tenders without assigning any reason whatsoever.
12. Before submitting the filled in tender document to the Jamia Hamdard the bidders may see clarification (s) if any from Jamia Hamdard.
13. The Jamia Hamdard reserves the right to change any condition of the tender before opening of the Technical Bids. The tenderers may see the website of Jamia Hamdard for any change in the tender document.
14. The successful bidder will have to enter into an agreement with the Jamia Hamdard before taking charge of the Canteen, eating outlet & sale kiosk and commencement of the canteen work.
15. Canvassing in any form will make the tender liable to rejection.
16. Conditional tender will not be accepted and will be rejected outright.

3. ELIGIBILITY CONDITIONS

B) For Sales Kiosk

1. The tenderers shall attach the tender cost i.e. Rs. 1500/- and earnest money i.e. Rs. 20000/- for sales kiosk in the form of DDs as mentioned in the tender documents.
2. The tenderer should possess license as per Food Safety and Standards Act. 2006 (attested copies of the certificates to be submitted)
3. The tenderer should have a valid Trade License under registration Act issued by the Concern Authority Duly signed copy of trade license should be enclosed with the bid.
4. The registered office or Branch office of the bidder should be located in Delhi/NCR region.
5. The tenderers' should have annual financial turnover (gross) should not be less than Rs. 05 Lakhs in each year during the last three financial years i.e. 2020-21, 2021-22 and 2022-23. The submitted documents for turnover should be with relevant details even though turnover certified /verified by the Chartered Accountant.
6. Tenderers shall have GST Registration.
7. Tenderers shall have PAN of proprietor or in the name firm if agency is Pvt. Ltd.

NOTE: Copies of documents in support of each of the above eligibility condition should be enclosed with the technical Bid.

4. OPENING OF TECHNICAL BIDS

1. The Technical Bids will be opened at **3.30 p.m on 06/06/2023** in presence of such bidders who may wish to be present.
2. The Financial Bids of only technically acceptable tenders will be opened for further consideration. The decision of the Jamia Hamdard in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the Jamia Hamdard.
3. EMD of the unsuccessful bidders will be returned to them, without any interest within a period of one (01) month from the date of award of contract to the successful bidder.
4. EMD of the successful bidder shall be liable to be forfeited if the contractor does not fulfil any of the following conditions.
 - (i) An agreement is not signed in the prescribed form within the prescribed period after award of the Contract.
 - (ii) The Contractor does not commence canteen services within 15 days of the award of contract.
5. If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory during the probationary period of three months from the date of taking over charge of the canteen, eating outlets & sales kiosk services, Jamia Hamdard reserves the right to terminate the contract without giving any notice and initiate appropriate necessary action in the matter for making alternate arrangements.
6. The Tenderer quoting highest L. fee against specified Eating outlets & Sales Kiosk shall be considered for award of contract.

5. TERMS & CONDITIONS OF THE CONTRACT

1. Space of Eating Outlets & Sales Kiosk:

The Jamia Hamdard will provide only the available space, as specified at clause no.-01 on page no.-04 to the contractor for setting, serving, billing, storing raw material, kitchen equipment for cooking and preservation of perishable items, etc. The contractor shall not use the canteen, eating outlets & sales kiosk premises, for any other activity except for the purpose for which it has been provided for. The contractor shall install his electronic fly-kill/insect repellent equipment emergency lighting / gas and fuel supply at his own cost. Use of plastic cups plates, bags etc. in canteen, eating outlets & sales kiosk is Strictly Prohibited and the orders of the state/central government in this regard shall be observed. The cooking of any food item & using of gas stove, kerosene stove for any purpose is prohibited except of canteen near SPER.

2. Proprietary of Tender:

If the tender submitted on behalf of a company under the companies act it shall be signed by the managing Director or if it submit by a partnership firm it shall be signed with the Co-partnership name by a member of the firm who shall sign his own name and give the name and address of each partner of their firm and attach copy of Power of Attorney with the tender/authorizing him to sign on behalf of the other partners. A certified copy of the registered partnership deed shall also be submitted along with the tender.

3. Contract Period:

The contract for canteen, eating outlet & sales kiosk shall remain valid initially for a period of two years. However, in order to evaluate the performance and services of the contractor, the contract will have probationary period of three months. The contract for the remaining 21 months will be confirmed only if the services and quality of items served by the contractor are found satisfactory during the probationary period. The two-year contract period is subject to renewal by the Jamia Hamdard on satisfactory performance and on such mutually agreed terms and conditions for a further period as agreed to. The competent authority of Jamia Hamdard, reserves the right to terminate this contract during probation period or thereafter by giving 15 days' notice to the selected tenderer/agency.

4. Security Money:

The contractor shall deposit security money in favor of Jamia Hamdard **for an amount of Rs.1.00 Lakh for sales kiosk** or three months quoted L.Fee whichever will be on higher side or as decided by the competent authority of Jamia Hamdard either in cash or in the form of Bank guarantee for the due performance of the contract, within 06 days from the date of receipt of Work order/ Letter of Intent. Jamia Hamdard will refund to the contractor the deposited security amount without any interest.

However, in the event of breach/ violation or contravention of any terms and conditions herein by the contractor, the security amount deposited shall be forfeited and in addition to any amount of penalty as decided by the Registrar Jamia Hamdard shall be recoverable from security amount if not paid by the

tenderer. The Jamia Hamdard will refund to the contractor the deposited security amount without any interest.

5. Commencement of Contract:

The Jamia Hamdard will refund to the contractor the deposited security amount without any interest.

The contractor shall commence the work within 10 days from the date of receipt of Work order/Letter of Intent or as specified in the Work order.

6. Contract Signing:

After acceptance of the tender, the tenderer shall sign the necessary agreement within 15 days of the intimation. In case of delay the 'Earnest Money' may be forfeited and the tender cancelled or the contract enforced as per terms of the tender and the tenderer shall thus be bound even though the formal agreement has not been executed and signed by the tenderer.

7. Timings of Eating Outlet & Sales Kiosk to Students & Staff:

The eating outlets & sales kiosk stall shall run seven days of the week from 8.30 am to 8.00 p.m. however the timings can be re-scheduled by the Jamia Hamdard authority. The contractor will deploy his staff for smooth running & providing best services during above timings.

8. Rates of Eating Outlets & Sales Kiosk:

The approved items rate as specified in the tender against eating outlet & sales kiosk shall be valid during contract period and the rates not covered in the approved list, shall be fixed with mutual consent of the Jamia Hamdard competent authority and contractor in writing. **The contractor shall not sale any item without the approval and consent of the Jamia Hamdard Competent Authority.**

The approved rate list of the eatables items should be prominently displayed at the counter/Notice Board in Eating Outlet & Sales Kiosk. In case eatables items of expiry date sold by the contractor as mentioned by the manufacture a penalty of Rs. 500/- will be imposed for each default. Storing/ supply/sale and consumption of drugs, alcoholic drinks, cigarettes or any other items of intoxication are strictly prohibited in the campus, including canteen. Any breach of such restrictions by the canteen contractor will attract deterrent action against the contractor as per statutory norms.

9. Quality:

The contractor at his own cost will use the approved best quality items and other items as approved by the Jamia Hamdard authority for providing best facility services by using approved branded items as in **Annexure-IX**. The contractor will ensure that raw material used for cooking are of very good quality, safe for human consumption and conform to the standard laid down by the Govt. of India in this regard. In the event of any food poisoning/contamination etc. the contractor will be held fully responsible shall be solely liable for penal actions under the provisions of law and shall fully indemnify Jamia Hamdard whatsoever. The contractor will ensure proper sanitation/hygienic conditions in the premises and deploy persons free from infectious diseases.

In the event of violation of any contractual or statutory obligations by the contractor he/she shall be responsible and liable for the same. Further in the event of any action claim damages suit initiated against the Jamia Hamdard by any individual agency or government authority due to acts of the contractor, the contractor shall be liable to make good/compensate such claims or damages to the Jamia Hamdard. As a result of the acts of the contractor if Jamia Hamdard is required to pay any damages to any individual agency or government authority the contractor would be required to reimburse such amount to Jamia Hamdard. The authorize person of Jamia Hamdard has the right to check the quality of material and ask to change any brand and item at any time.

10. Workers in Eating Outlets & Sales Kiosk:

Employment of child labour is strictly prohibited under the law therefore, the contractor will not employ any child.

The contractor shall deploy the trained workers who totally capable to execute the job very carefully, if accidents or damages etc. occurs, the contractor shall be liable for any liability, loss, claim in respect of personal injury to or any mishap / casualty of any person whomsoever arising out during the course of carrying out the works.

The contractor shall have to produce a list of workers deployed in the eating outlets & sales kiosk along with police verification and documentary proofs required such as. Voter Card/Aadhar Card in support of identity. The workers deployed in canteen, eating outlets & sales kiosk shall work under supervision, direction and overall administration of the contractor and the contractor shall be wholly responsible/ liable to pay them their wages all the benefits viz. P.F., E.S.I, Bonus, Gratuity & Leave, and maintain all liabilities under Workman's compensation Act / Fatal Accident Act. Personal injuries employees state insurance act provident fund act etc. and other due liabilities in force from time to time to eligible personnel engaged and deployed. Jamia Hamdard shall not be responsible in any manner for any acts etc. for which the contractor are legally responsible. The contractor shall ensure that all the canteen, eating outlets & sales kiosk employees during their working hours wear neat and tidy uniform and use hygiene globes supplied by the contractor. No eating outlets & sales kiosk staff shall be allowed to perform his duty without proper uniform. The staff of the contractor should possess good health and should be free from any diseases especially recurring and contagious diseases. The contractor shall conduct health checkup of his workers on half yearly basis especially for infectious disease. This health checkup record will be checked by the sanitation team/ Canteen Management Committee and propose for any penalty including amount against the misconduct.

11. Dismissal of Worker:

The competent authority of Jamia Hamdard shall have the right to ask the contractor/agency to remove any such person, who is not found to be in-competent and orderly not competent in discharging the satisfactory facility or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation of damages.

12. Fixing/ Placing the Equipment and other related items in Eating Outlets & Sales Kiosk:

The contractor at his own cost will provide & fixed the Kitchen equipments/ appliances, furniture, table chairs in seating area of good quality and other equipment/ accessories, crockery utensils which may be necessary for running the canteen & outlet services. Gas charges will be paid by contractor.

13. Payments from Students & Staff members of Jamia Hamdard:

The contractor himself shall charge and recover the approved charges from the students', staff and visitors. Jamia Hamdard shall not be responsible in any manner for the recovery from the students', staff

and visitors. The Jamia Hamdard shall not be responsible in any manner for any recovery from students', staff and visitors.

14. Payment of License Fee:

The contractor shall deposit the License fee in advance of each month latest by 7th day of the English Calendar month and electric charges within seven (07) days from the date of receipt of electrical bill issued by the electrical department. The Rs. 50/- per day shall be charged after due date against late payment.

2 **15. Electricity & Water connection:**

The electricity & water connections up to the canteen, eating outlet & sales kiosk shall be provided by the Jamia Hamdard, the extension board, lead wire, electric meter extra water pipe etc. shall be arranged by the contractor at his own cost. The electricity charges shall be recovered as per actual meter readings and on an approved rates of Jamia Hamdard only.

16. Safe Storage of material & equipments:

The contractor will be fully responsible for the safety of their equipment, furniture, stocks, fitting & fixtures and workers etc. The Jamia Hamdard will not be responsible / liable for any damages caused to the contractor by any way including theft & fire etc. and no such claim to compensate any such damages will be entertained by the Jamia Hamdard. The contractor shall not stock any inflammable or otherwise dangerous material goods, narcotics or drugs in any part of the allotted space which are fire and health hazard to the human being & property.

17. Damages/Compensation:

The contractor shall be responsible for any loss/theft / pilferage or damages to the properties belonging to Jamia Hamdard, caused by their employees/ staff negligence and will pay/compensate to Jamia Hamdard or allow the amount of loss sustained by the Jamia Hamdard, to be deducted from any such amount found due to the contractor. The responsibility for any such theft or loss or damages/ pilferage shall have to be decided on the finding of the inquiry committee, to be constituted for this purpose by the Jamia Hamdard. If considered necessary, Jamia Hamdard will also be free to take up the matter with the police for proper investigations / action and recovery of loss due to such theft / pilferage and damages etc.

18. Inspection of Eating Outlets & Sales Kiosk:

A Canteen Management Committee will be nominated by Jamia Hamdard to inspect the functioning of the eating outlets & sales kiosk with a view to ensure hygienic and satisfactory service. In case repeated failures or lacunae are noticed by the Committee on the part of the contractor, the chairman of the

Canteen Management Committee may impose a fine of up to Rs. 1000/- on first instance Rs. 5000/- on second time and on third time the contract can be terminated or as decided by the Competent authority of Jamia Hamdard.

In case services are found to be unsatisfactory or there is breach of any of the clause of terms and conditions the contract is liable to be terminated or as decided by the Competent Authority of Jamia Hamdard at one month's notice resulting in the forfeiture of Performance Security.

19. Eating Outlets & Sales Kiosk & Surroundings:

The contractor shall maintain the eating outlets & sales kiosk premises and surroundings space neat & clean all the time including putting dustbins in sufficient quantity by the contractor at his own cost. The garbage of the eating outlets & sales kiosk shall also be disposed off by the contractor on daily basis. The Contractor shall ensure compliance of all laws relating to cleanliness sanitary hygienic and health conditions and other laws in force from time to time with regard to the environment around cooking place serving area and surrounding etc.

The contractor shall ensure cleanliness of the eating outlets & sales kiosk all the time. If contractor fails to do so the work may be executed from other agency on the risk & cost of the contractor and the expenditure incurred shall be recovered from the contractor with penalty as decided by the competent authority of Jamia Hamdard.

20. Subletting:

The contractor shall not engage any sub-contractor or transfer the contract to any other person in any manner, if found subletting in any manner the contract shall stand cancelled without any prior notice.

21. Termination of Contract/Agreement:

For premature termination of agreement, one month notice from Jamia Hamdard side and three months' notice from contractor's side shall be required in writing. The Contractor shall vacate the premises, if desired by Jamia Hamdard and shall handover peaceful possession of the same to Jamia Hamdard along with all articles as may have been provided. The decision of the Competent Authority of Jamia Hamdard shall be final and shall be binding upon the contractor.

22. Applicable Law:

The contractor shall be responsible for all such taxes, as may be levied on the canteen/outlets services and contractor shall also responsible to obtain license/permission from the concerned Govt. Department for running the canteen/outlet. The Jamia Hamdard will not be responsible/ liable for any penalty or charges levied by the Govt. of India and also shall not be liable for any liability, loss, claim in respect of personal injury to or any misshaping/ casualty of any person whomsoever arising out during the course of carrying out the works. The Contractor shall at all times keep indemnified Jamia Hamdard and its officers and designated concerned staff for and against all third party claims whatsoever (including property loss and damage personal accident injury or

death or any person) and/or the owner and the contractor shall at his/her own cost and initiative at all times, maintain all liabilities under Workman's compensation Act / fatal Accident Act. Personal injuries Employees state insurance Act PF Act etc. in force from time to time.

23. Arbitration:

In case of any dispute or difference, if remains unresolved, the matter shall be referred to the Sole Arbitrator to be appointed by the mutual consent of the parties. The award of the arbitrator shall be final and binding on the parties. The jurisdiction shall be only at Delhi/New Delhi.

CONTRACTORS SIGN & SEAL

Annexure-IX

PERMISSIBLE BRANDS OF CONSUMABLES

Item	Brand
Salt	Iodised salt such as Tata, Annapurna, Nature Fresh
Spices	MDH, MTR or equivalent quality brands
Ketchup	Maggi, Kissan, Heinz
Oil	Refined oil such as Sundrop, Nature Fresh, Godrej
Pickle	Mother's of Priyaor Tops
Atta	Aashirvad, pillbury, Nature Fresh
Butter	Amul, Britannia, Mother Dairy
Bread	Harvest/Britania Make
Jam	Kissan, Nafed
Milk	Toned milk of Mother Dairy, Delhi Milk scheme, Amul
Paneer	Amul/Mother Dairy
Tea	Brook Bond, Lipton, Tata
Coffee	Nescafe, Rich Bru
Biscuits	Britannia, Parle, Good Day
Ice Cream, Lassi, Curd, Chach	Mother Dairy Amul Cream Bell – all varieties
Mineral Water	ISI marked Kinley/Bisleri /ganga
Besan, Dal	Rajdhani
Rice	Basmati
Cold Drinks	Pepsi, Coke etc.
Packed Juice	Real, Tropicana
Lemon water	Hello
Sweets	Bikaner, Haldiram

The Contractor may use any other equivalent brand after obtaining prior approval from Jamia Hamdard Authority.

LETTER OF TRANSMITTAL

To,
Registrar
Jamia Hamdard
New Delhi – 110062

Subject: Submission of tender for the Eating outlets & Sales kiosk at Jamia Hamdard

Sir

1. Having examined the details given in the Tender Documents for the above work, we hereby submit the Tender.
2. We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements and documents are true and correct.
3. We have furnished all information and details required as per Tender documents.

Signature of Tenderer with Seal

Annexure I

TECHNICAL BID (for eating outlets & KIOSK)

S. No.	Description of Documents	To be attached by the Tenderer	To be marked in Tender
1.	Name & Address of Agency		At Page No.
2.	Name of Proprietor		At Page No.
3	Name of Director or Partner of the agency: If tender is on behalf of a company under the companies act or if it submit by a partnership firm name of Co-Partner. (A certified copy of the registered partnership deed & MOU in case of Pvt. Ltd. be attached)		
	Essential Eligibility Conditions for considering the Technical Bid		
4 (3/1)	Cost of tender form	D.D. No.-----Date-----	At Page No.
5 (3/1)	Earnest money	D.D. No. -----Date-----	At Page No.
6 (3/3)	FSSAI (Food Safety and Standards of Authority of India) certificate. (Enclosed attested copy)	No.----- Date-----	At Page No.
7 (3/8)	GST registration certificate in Catering Services (Enclosed attested copy)	No. -----Date----- From-----Date-----	At Page No.
8 (3/9)	PAN of proprietor or in the name firm if agency is Pvt. Ltd. (Enclosed attested copy of PAN)	No. -----Date----- From-----Date-----	At Page No.

CONTRACTORS SIGN AND SEAL

Annexure- V

FINANCIAL BID
FOR
EATING OUTLET/KIOSK NEAR SCLS

I.....Proprietor/Partner/authorized person of M/s..... understand the work and see the canteen premises and assess the quantum of work/sale of canteen. I am also bound to abide by the rule & regulation of Jamia Hamdard and terms & condition as mentioned in the tender documents and other obligations under the law including the disposal of garbage from campus to outside and also segregation & disposal of waste as per rules of Delhi Pollution Control Board/ Committee enforce time to time.

I bound myself to charge the approved items rate in canteen from students, staff & visitors as specified in the **Annexure V-A** and the rates not covered in the approved items list shall be approved by the authority of the Jamia Hamdard.

I shall also indemnify Jamia Hamdard from all the liabilities, loss & profit, damages, compensation and other liabilities that arises in future.

The License fee I will pay to Jamia Hamdard against the allowed premises for exclusively running the KIOSK for students & staff shall be Rs. per month in advance of each month. In addition of the license fee the electricity charges I will pay as per actual meter reading and bill raised by the Jamia Hamdard.

CONTRACTOR'S NAME & SIGNATURE

Dated:

Place:

Annexure- V-A

Approved Eatable Item Rates for Eating Outlet/KIOSK Near SCLS at Jamia Hamdard

S.No.	Name of Items	Quantity	Approx. Weight	Approved Rates (to be charged by Contactor)
SNACKS				
1	Veg. Sandwich Two Full Size	Each	Each	
2	Cheese Sandwich two piece	Each	Each	
3	Egg. Sandwich	Each	Each	
4	Bread roll (Veg)	01 Pc	Each	
5	Bread Pakora	01 Pc	100 gm	
6	Omelet Egg	02 Egg	-	
7	Boiled Egg	01 Egg	-	
8	Bread Slice with butter	02 Slice	-	
9	Bread Slice	04 Slice		
10	Samosa	01 Pc	80 gm	
11	Veg Pakory	01 Plate	100 gm	
12	Paneer Pakory	01 Plate	100 gm	
13	Paneer Pakora	01 Pc	50 gm	
14	Veg Patties	01 Pc	100 gm	
15	Veg Burger	01 Pc	130 gm	
16	Cold Drink	01 Bottle	-	
17	Packetted Snacks Biscuits	-	-	
18	Biscuits	-	-	

BEVERAGE

1	Tea with Tea beg Tata Tettly/Tajmahal	01 cup	150 ml	
2	Coffee plain	01 cup	150 ml	
3	Coffee Espresso	01 cup	150 ml	
4	Lassi	01	200 ml	

Annexure- V- A**LUNCH**

S.No.	Name of Items	Quantity	Approx. Weight	Approved Rates (to be charged by Contactor)
1	Veg.- Thali-- Dal+ Subzi, Rice& Roti. (in packed form)	01 Thali Packed	100+ 150 gm + 150gm + 4 Roti	
2	Veg Pullao (in packed form)	01 Plate	300gm.	
3	Mutton Biryani (in packed form)	01 Plate	300 gm	
4	Chicken Biryani (in packed form)	01 Plate	300 gm	

